

SOUTH HACKENSACK BOARD OF EDUCATION
Regular Meeting Minutes
Monday, March 18, 2024

A regular meeting of the Board of Education was held on Monday, March 18, 2024, in the Gymnasium of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey.

The meeting was called to order at 7:00 p.m. by the President, Ms. Paladino

Ms. Paladino read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **March 1, 2024**. Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. Yannetti, Mrs. Zanca

Absent: Ms. Davis

Also Present: Mrs. Vlietstra, Mr. Chirichella, Ms. Schaefer

Approximately 15 people in attendance

Ms. Paladino led the Board in the Flag salute

Presentations: Laura Schreck, the district's school safety Officer was recognized for her courageous and quick actions during an incident that occurred during lunchtime with a student. The board presented her with a certificate and thanked her for service to the district and community.

The student Council together with their advisors, Ms. DeRogatis and Mrs. Moreno addressed the board members. The students had an opportunity to introduce themselves and their positions on the council. The students discussed various functions held by the school and their fundraising activities. Mr. Chirichella and the board congratulated them for their hard work and thanked Mr. DeRogatis and Mrs. Moreno for the amazing job they do with the students. Students were excused and the meeting resumed.

Public Discussion on Agenda Resolutions: None

Ms. Paladino read the following statement:

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 2/5/24, 2/20//24

(On file in the business office) moved by Mr. Tornambe , seconded by Mr. Paladino

Ayes: Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. Yannetti, Mrs. Zanca

Nays: None

Abstain: None

Absent: Ms. Davis

Approval of Correspondence: None

Report of the Superintendent:

Mr. Chirichella opened his discussion by welcoming Mrs Beverly Vlietstra, Interim Business Administrator to the meeting and to the district. He provided the board with the current enrollment which is at 241 students. He shared some good news with the board which included Mr. DiLorenzo's 7th grade as the Bulldogs of the Month for the best attendance for the month of February. Mr. Chirichella congratulated both the girls and boys basketball teams and cheerleading squad for the 2023-2024 season. He thanked the coaches on a fantastic season and for their work in organizing the tournaments. He gave a special thank you to the 7th grade parents for volunteering their time to assist with the operations of the Bergen Youth Basketball League tournament in February. All funds raised will go towards the class of 2025.

Other matters discussed included the date and time for the Badges vs Bulldogs Basketball game fundraiser for the class of 2024 and the 6th grade LEAD program which will be held on March 28th. He Thanked Police Officer Gary Yannetti and Ashley Lagrosa for all their hard work with the program. He reminded the board that the 8th grade class will be in Washington D.C. on April 11th and 12th. He thanked Mrs. Moreno for coordinating the trip and wished the students and their chaperones a fun, exciting and safe trip. Due to 3 unused emergency/inclement weather days the 2023-2024 school calendar will be updated with school ending on June 19th for students and faculty. A date was discussed to hold the Public Hearing to adopt the 2024-2025 school budget.

Private Session:

Mr. Donatello motioned, Mr. Yannetti seconded to Private session @7:21 p.m. –
Personnel/Negotiations

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Personnel/Negotiations

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mr. Donatello motioned, Mr. Tornambe seconded, to return to public session @8:17 p.m.

OLD BUSINESS: None

NEW BUSINESS:

The following resolutions were moved by Mr. Donatello seconded by Mr. Paladino

EDUCATION

1. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following for the school year 2023-2024:

Accept Monthly Discipline Report

Month	In/Out School Suspensions
September 2023	1
October 2023	0
November 2023	2
December 2023	3
January 2024	0
February 2024	1

2. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following for the school year 2023-2024:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2023	1
October 2023	1
November 2023	0
December 2023	1
January 2024	0
February 2024	0

3. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following for the school year 2023-2024: *The Monthly District Calendar* (Attachment A)*
4. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the district calendar for the school year 2024-2025. *(Attachment B)*
5. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the 6th grade L.E.A.D Program to attend a field trip for amusement rides and police demonstration at American Dream on March 22, 2024 from 10:00am-2:00pm. *Bus to be provided by the Police Department.*
6. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the 6th grade L.E.A.D Program Graduation on March 28, 2024 at 2:00pm.
7. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following request for professional development:

<u>Name</u>	<u>Professional Development</u>	<u>Date</u>	<u>Cost</u>
JoAnne Zahn	Middle School Peer Mediation Virtual	March 19, 2024 9:00am-12:00pm	\$0
Stephanie Kropp	FEA, Inc School Law for Administrative Assistants Monroe, NJ	April 24, 2024 9:00am-3:00pm	\$150

Michelle Petrella	7th Grade Mathematics Curriculum Writing South Bergen Jointure Teterboro, NJ	April 3, 2024 8:30am-2:30pm	\$0
Christina Caporrino	7th Grade English Language Arts Curriculum Writing South Bergen Jointure Teterboro, NJ	April 3, 2024 8:30am-2:30pm	\$0
Christina Caporrino	8th Grade English Language Arts Curriculum Writing South Bergen Jointure Teterboro, NJ	April 23, 2024 8:30am-2:30pm	\$0

8. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the South Hackensack Police Department vs 8th grade basketball fundraiser:

Location	Date
Memorial School Gym	Wednesday March 20, 2024 @ 7:00pm

9. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following field trips:

Teacher	Grade	Trip	Date	Time
Lisette Vidal	6th	Metropolitan Museum of Art New York, NY	April 25, 2024	9:00am-3:00pm
Frank DiLorenzo	7th	Liberty Science Center Jersey City, NJ	May 16, 2024	9:00am-3:00pm

Anna Kisker, Liz DeRogatis, Colleen Lembo	K	Turtle Back Zoo West Orange, NJ	May 23, 2024	9:00am-3:00pm
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10. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the application for the DREAMS Program for the 2024-2025 school year through the American Rescue Plan Act, the New Jersey Department of Children and Families in collaboration with the New Jersey Department of Education at no cost to the LEA.

11. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the request for Team Ashley to use Memorial School facilities on April 21, 2024 from 7:00 a.m. to 2:00 p.m. to host their annual walk fundraiser.

**Custodians overtime will be reimbursed by the Organization*

SPECIAL EDUCATION

12. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the following request for professional development:

<u>Name</u>	<u>Professional Development</u>	<u>Date</u>	<u>Cost</u>
Nicollette Manresa	CIACC School Refusal Webinar	March 15, 2024 12:00pm - 1:30 pm	\$0
Nicollette Manresa	FEA, Inc Special Education Summit Monroe, NJ	April 26, 2024 9:00am-3:00pm	\$125

Rachel Pekarsky	The Munch Bug, LLC Picky Eating in the Preschool Classroom Virtual	April 4, 2024 9:00am-11:30am	\$0
Rachel Pekarsky	The Munch Bug, LLC Feeding Disorders and Anxiety Virtual	April 4, 2024 1:00pm-2:30pm	\$50
Rachel Pekarsky	The Munch Bug, LLC The Picky Eater Course Virtual	April 5, 2024 9:00am-3:00pm	\$70

13. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the new placement of a Special Education student for the 2023-2024 school year - effective February 13, 2024 - June 30, 2024

Student ID#	School	Tuition <i>(does NOT include transportation)</i>
0127	South Bergen Jointure Commission Maywood Campus	\$61,840 <i>(will be prorated)</i>

14. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the new placement of a Special Education student for the 2023-2024 school year - effective March 4, 2024 - June 30, 2024

Student ID#	School	Tuition <i>(does NOT include transportation)</i>
0157	South Bergen Jointure Commission Lyndhurst	\$46,560 <i>(will be prorated)</i>

PERSONNEL

15. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the resignation of the individual listed below effective March 31, 2024 with regret.

Name	Position
Evan Calendrillo	Teacher Aide

16. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education appoint the following staff members for the extracurricular teaching duties for school year 2023-2024 at the negotiated salary agreed upon in the 2020-2024 agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.

Name	Extracurricular Activity
Mr. Ramagli Ms. Caporrino	Coaching Intramural
Mrs. Thom	Green Thumb Club <i>*not to exceed 25 hours</i>

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the hiring of the following hourly custodians effective March 19, 2024 to June 30, 2024.

Name	Rate of Pay
Derryll McFadden	\$20.32/hour
Johnns Serrano	\$20.32/hour

POLICY

18. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the first reading of the Board of Education's regulations / policies as submitted and as follows: *(as presented)*

Alert 232

- 1140 Affirmative Action Program - Policy (M)
- 1523 Comprehensive Equity Plan - Policy (M)
- 1530 Equal Employment Opportunities - Policy (M)
- 1530 Equal Employment Opportunity Complaint Procedure - Regulation (M)
- 1550 Equal Employment/Anti-Discrimination Practices - Policy (M)
- 2200 Curriculum Content – Regulation (M)
- 2260 Equity in School and Classroom Practices - Policy (M)
- 2411 Guidance Counseling – Policy (M)
- 2423 Bilingual Education – Policy & Regulation (M)
- 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries Policy & Regulation (M)
- 3211 Code of Ethics - Policy
- 5440 Honoring Student Achievement - Regulation
- 5570 Sportsmanship - Policy
- 5750 Equitable Educational Opportunity - Policy (M)
- 5755 Equity in Educational Programs and Services - Policy (M)
- 5841 Secret Societies - Policy
- 5842 Equal Access of Student Organizations - Policy
- 7610 Vandalism – Policy & Regulation
- 9323 Notification of Juvenile Offender Case Disposition - Policy

FINANCE

19. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the payment of \$69.00 for the basketball referee assignor - Michael Prulello for the 2023-2024 Basketball season to be paid out of the South Hackensack Athletic Account.
20. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the Facility Use Application request from the South Hackensack Strikers to use the soccer/turf field for soccer practices and games - Mondays, Wednesdays and Thursday for practices, Sunday for soccer games - March 19 to June 30, 2024.
(on file in the business office)

21. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the one year extension Sending/Receiving Agreement between South Hackensack Board of Education and Hackensack Board of Education for the 2024-2025 school year at a pupil tuition cost of \$15,200.00
(on file in the business office)
22. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve on entering into an agreement with the South Bergen Jointure Commission as an approved coordinated Transportation Service Agency for the 2024-2025 school year. *(Attachment C)*
23. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the addendum to the transportation service agreement between the South Bergen Jointure Commission and South Hackensack Board of Education for the 2024-2025 school year.
24. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the Interim Business Administrator to pay March 2024 bills.
25. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the actual payroll for the month of February 2024 in the amount of \$376,346.53 that the President of the Board, the Interim School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.
26. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the estimated payroll for the month of March 2024 in the amount of \$375,000 the President of the Board, the Interim School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above \$375,000.

27. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the Bill List for February 2024.
(Attachment D)

Fund 10	\$	778,226.15
Fund 20	\$	44,380.76
Fund 30	\$	0
Fund 40	\$	202,097.50
Fund 50	\$	12,913.10
Total	\$	1,037,617.51

28. Be it Resolved that upon the recommendation of the Superintendent of Schools, the South Hackensack Board of Education approve the preliminary 2024-2025 school year budget as follows:

	<u>Budget</u>	<u>Tax Levy</u>
Total General Fund	\$10,480,518	\$8,929,763
Total Special Revenue	\$ 268,812	N/A
Total Debt Service	\$ 216,500	\$ 216,500
Grand Total	\$10,965,830	\$9,146,263

And

29. Be it Further Resolved, that the 2024-2025 school year budget includes Maintenance Reserve in the amount of \$120,000 for the maintenance of the school facility.

WHEREAS, the South Hackensack Board of Education policy #6471 and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2024-2025 school year.

WHEREAS, the South Hackensack Board of Education appropriated \$1,500 for travel during the 2023-2024 school year and has spent \$0.00 as of March 10, 2024.

NOW, THEREFORE BE IT RESOLVED that the South Hackensack Board of Education hereby establishes the school district travel maximum for the 2024-2025 school year at the sum of \$1,500 and

BE IT RESOLVED that the Interim School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

30. Be it Resolved that the Board of Education approve the Interim Business Administrator to approve bids, approve account transfers, pay bills, approve construction change orders, in between board meeting on an emergency basis with lists of such bids, transfers, payments, construction change orders subject to presentation and ratification at the next business meeting of the board.

Roll Call:

Ayes: Mr. Donatello, Ms. Paladino, Mr. Paladino, Mr. Tornambe, Mr. Yannetti,
Mrs. Zanca

Nays: None

Abstain: None

Absent: Ms.Davis

Resolutions Approved

OPEN PUBLIC HEARING: None

Adjournment:

Meeting adjourned at 8:20 p.m.

Moved by Mr. Tornambe, seconded by Mr. Donatello

All in favor

Respectfully submitted,

Mrs. Beverly Vliestra
Board Secretary